

Letter template is auto-populated by collection file data and provides for a high degree of client specified processing control and assigned attributes.

Address Block
Your Name + Address
Your Name + Our Lockbox

Date

Collection Notice

Name (First, Last)
Address
City, State, Zip

Bar Code

Postal Bar Code

REF: Client Reference #
Amount Due \$ Pay by Date:

Text Area
Custom Text Optional

THIS COMMUNICATION IS FROM A DEBT COLLECTOR. THIS IS AN ATTEMPT TO COLLECT A DEBT AND ANY INFORMATION OBTAINED WILL BE USED FOR THAT PURPOSE.

PLEASE RETAIN THIS PORTION FOR YOUR RECORDS

PLEASE RETURN THIS PORTION WITH YOUR PAYMENT

To pay with credit card complete this section MC VISA AMEX Discover
Card # _____ Signature _____
Expiration Date _____ Print Name _____

Your Logo Here

Amount Enclosed:

Address Block
Your Name + Address
Your Name + Our Lockbox

Bar Code

Postal Bar Code Attn:

First Name, Last Name
Amount Due \$
Reference #
Case Number: